



**OhioMeansJobs.**

**Marion County**

A proud partner of the  
American Job Center network

### **JOB SEARCH RECORD**

**Name:** .....

**WIOA Case Manager:** .....

| Contact Date | Method of Contact                                                                                                                                                                                            | Position Applied For | Company Name & Contact Person<br>Address and Phone | Comments / Results                                                                                                                                                  | Mileage |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
|              | <input type="checkbox"/> In person<br><input type="checkbox"/> Mail<br><input type="checkbox"/> Fax<br><input type="checkbox"/> Phone<br><input type="checkbox"/> Internet<br><input type="checkbox"/> Other |                      | Company:<br>Address:<br><br>Tel:<br>Contact Name:  | <b>Y / N</b> Application Filled<br><b>Y / N</b> Resume given<br><b>Y / N</b> Interview<br><b>Y / N</b> Drug Screen<br><b>Y / N</b> Other testing<br><br>Start date: |         |
|              | <input type="checkbox"/> In person<br><input type="checkbox"/> Mail<br><input type="checkbox"/> Fax<br><input type="checkbox"/> Phone<br><input type="checkbox"/> Internet<br><input type="checkbox"/> Other |                      | Company:<br>Address:<br><br>Tel:<br>Contact Name:  | <b>Y / N</b> Application Filled<br><b>Y / N</b> Resume given<br><b>Y / N</b> Interview<br><b>Y / N</b> Drug Screen<br><b>Y / N</b> Other testing<br><br>Start date: |         |
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